



Kelvin Hutchinson
CASA.IOD.RPA.0003

RPA Regulatory Services

Kelvin Hutchinson is a CASA Delegate committed to supporting RPA Training organisations and their RePL qualified clients wishing to secure a Remote Operators Certificate (ReOC).

ReOC's are required to undertake commercial RPA operations with >2kg RPAS.

If documents are in good order ReOC processing can be completed by our team within 2-3 weeks. We are cost competitive...

For details contact Kelvin on **0407733836** or via email – casadelegate@gmail.com

The application process commences by going to our website at www.reocapplication.com

- Click on REGISTER and fill in a few details.
- We will respond with a quote, relevant details and a unique username and password for you to use to access the website (via LOGIN).
- Use that username and password to gain access via the website to ReOC Operational Manual documents, application forms (101-06 and 101-08), payment details and guideline documents.
- You will ultimately submit all documents via this login access page.

TIPS FOR A FAST AND SUCCESSFUL REOC APPLICATION PROCESS

- Make minimal changes to the Operations Manual (Parts A to D)
- Keep the Library document as intact as possible but you can add additional operational documentation you may wish to use. Talk to Kelvin if you wish to do this.
- Complete the Application documents 101-06 & 101-08. Read the questions carefully. Don't fill in (A7) that there is an agent working for you in 101-06. If you are a company applicant do not fill in the personal details in A3 in 101-06.
- We need certified copies of your Company details, proof that the Chief Remote Pilot is a director if he or she is signing the application forms.
- All forms must be completed in full before submission. Do not send partially completed documents. We also need a copy of your RePL and details on who you did your RePL training with.
- For the interview make sure you are familiar with all aspects of aviation charts (VNC, VTC), ERSA, NAIPS and the Operations Manual and Library documents.
- Be familiar with CASR 1998 (its purpose) and CASR Part 101 (relevant to RPA Ops)
- When undertaking the mission set by the Delegate (as a part of the Chief Remote Pilot evaluation process) use the documents in your Operational Manual Library to complete this task. Consider if a Permission document is required and if so fill it in (101-09) and send it to the delegate. Consider what authorities may need to be involved i.e. Air Services, CASA, Military, Council, other authorities, Harbor Masters, National Part authorities, land owners, nearby hospitals, is a NOTAM needed, is it a populated area (or can the area be cleared of people and animals), etc
- Check all documents for typographical errors
- Fill in application forms neatly